



Oman Authority for Academic Accreditation and Quality Assurance of Education

Appeal Application Form

Please read the *Appeals Manual* before submitting an appeal.

This form is used to give notice to OAAAQA that a Higher Education Institution (HEI) is intending to submit an appeal. It should only be used by an HEI after receiving the Final Report of an External Quality Assurance (EQA) activity from OAAAQA. The completed form, the Appeal Fee and the Appeal Submission Form and Template, must be received within 60 calendar days from the date the HEI receives the Final EQA Report. **If an HEI wishes OAAAQA to suspend a Final Report or the Accreditation Outcome (as appropriate) before it is made public, OAAAQA must receive this notification of appeal *within 10 working days* of the HEI receiving the Final EQA Report.** Please send the form (typed and scanned) by email to the CEO's Office at OAAAQA: ceooffice@oaaa.gov.om.

Part A: Key Details	
HEI Name	
Date (day, month and year) of Receipt of Final EQA Report	[dd/mm/yyyy]
Date of Submission of this Appeal Application Form	[dd/mm/yyyy]
Type of EQA being Appealed Against (eg, ISA, ISR, PSA)	
If appealing against PSA, please name the programme ¹	
Intended Date of Appeal Submission	

Part B: Subject of Appeal		
Please tick (in the second column) only one of the following rows:		<input checked="" type="checkbox"/>
Row 1	We are appealing the formal conclusions of Standards Assessment (ie, criteria ratings) ² and/or We are appealing the length of the conditional accreditation or probation period	<input type="checkbox"/> <input type="checkbox"/>
Row 2	We are appealing the formal conclusions of Quality Audit (ie, CARs)	<input type="checkbox"/>

Part C: Communication			
List here the details of your HEI's contact person who may be approached by the OAAAQA in relation to this application:			
Contact Person's Name		Email	
Designation		Telephone	

Part D: Authority			
This Appeal Application Form is submitted for and on behalf of the HEI by the HEI's most senior representative:			
Representative's Name		Signature	
Designation		Date	

¹ If the appeal pertains to a programme, please provide the name of the programme (a separate Appeal Application Form must be lodged for each programme, unless they are nested programmes, such as Advanced Diploma within a Bachelor Degree).

² Note that the standard ratings and the accreditation outcome is calculated automatically from the criteria ratings.